



## **REGISTERED PROFESSIONALS AS QUALIFIED PERSONS IN THE SASKATCHEWAN ENVIRONMENTAL CODE**

On June 1, 2015 the Saskatchewan Environmental Code came into force including the requirements for Qualified Persons.

### **Why Qualified Persons?**

Public safety and environmental sustainability is based on having appropriate “qualified” persons responsible for delivering environmental and resource management protection and related services. Under the results-based regulatory model, the Ministry of Environment focuses on setting regulations that establish required environmental outcomes while relying on the regulated community to be accountable for achieving those outcomes. Qualified persons are used in determining how the regulated community can meet those outcomes.

The use of qualified persons helps streamline low- to medium-risk activities and leads to enhanced environmental and resource management protection through:

- improved environmental submissions and reports in all areas;
- improved compliance with code; and
- effective use of innovation and alternatives.

### **Am I a Qualified Person?**

To understand if you are a qualified person, you must first consult each individual chapter in the code. The individual code chapters define who the qualified person is for a specific activity.

Code chapters and further information on qualified persons is available on the Ministry of Environment's website at: <https://www.saskatchewan.ca/business/environmental-protection-and-sustainability/environmental-code/qualified-person> under about the Environmental Code.

Technology Professionals Saskatchewan registrants are described in the code in the following three ways:

#### **1) as a professional technologist or certified technician**

When carrying out activities under the code that require a professional technologist or certified technician (Table 1) registrants do not need to have their experience reviewed by Technology Professionals Saskatchewan or be designated by the Minister of Environment. By being listed in the code chapter those registrants are classified as qualified persons and no further review is required.

#### **2) as a professional technologist with 8 years of experience in the area of work to be performed**

When carrying out activities under the code that require a professional technologist with 8 years of experience in the area of work to be performed (Table 2) registrants will need to submit their experience to Technology Professionals Saskatchewan to be reviewed and approved prior to carrying out these activities.

Please complete the “Application to be Designated as a Qualified Person”, attach a Curriculum Vitae, and submit to Technology Professionals Saskatchewan.

#### **3) an individual designated by the Minister**

When carrying out activities under the code where Technology Professionals Saskatchewan registrants are not listed the Ministry of Environment can designate an individual to be a qualified person. Individuals may submit an application and their qualifications on-line at: <https://www.saskatchewan.ca/business/environmental-protection-and-sustainability/environmental-code/qualified-person>.

Qualified persons must also ensure they are practicing in their areas of competence.

### **Exclusive Scope of Practice**

Some of the classes of persons identified in the code as qualified persons are members of associations with scope of practice legislation. This legislation defines the procedures, actions and processes that are permitted for the licensed individual. The scope of practice is limited to that which the law allows for specific education and experience, and specific demonstrated competency.

The identification of a person as a qualified person does not entitle that person to engage in an activity if that activity is within the exclusive scope of practice of a profession and that person is not a member of that profession. Therefore, persons should not assume that since they are members of a class of persons referenced in the code that they can carry out activities that are within the exclusive scope of practice of a profession. Qualified persons should check with the provincial professional association to determine if the activity they will be carrying out falls within their scope of practice.

**Table 1: Professional Technologist and Certified Technician**

Chapter	Activity	Class of Qualified Person
Corrective Action Plan	for the purposes of certifying the quality assurance and quality control sampling and analytical procedures	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
Hydrostatic Testing	for the purposes of certifying the quality assurance and quality control sampling and analytical procedures	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
Sewage Main	for the purposes of certifying the monitoring and commissioning requirements	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
	for the purposes of certifying the quality assurance and quality control sampling and analytical procedures	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
Site Assessment	for the purposes of completing a visual site assessment	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
	for the purposes of certifying the quality assurance and quality control sampling and analytical procedures	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
Water Main	for the purposes of certifying the monitoring and commissioning requirements	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>
	for the purposes of certifying the quality assurance and quality control sampling and analytical procedures	a person who is a professional technologist or certified technician pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i>

**Table 2: Professional Technologist with 8 years of Experience**

Chapter	Activity	Class of Qualified Person
Corrective Action Plan	certifying a tier 1 endpoint corrective action plan	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> and who has 8 years of experience in developing tier 1 endpoint corrective action plans that is recognized by the Saskatchewan Applied Science Technologists and Technicians
	certifying a tier 2 endpoint corrective action plan	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> and who has 8 years of experience in developing tier 2 endpoint corrective action plans that is recognized by the Saskatchewan Applied Science Technologists and Technicians
Hydrostatic Testing	certifying an environmental protection plan	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> who has 8 years of experience in hydrostatic testing that is recognized by the Saskatchewan Applied Science Technologists and Technicians
Sewage Main	certifying a sewage main design plan	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> and who has 8 years of experience in the area of work to be performed that is recognized by the Saskatchewan Applied Science Technologists and Technicians
Site Assessment	certifying an environmental protection plan, and certifying a CAN/CSA Z769-00 (R2013) – Phase II Environmental Site Assessment	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> and who has 8 years of experience in site assessment that is recognized by the Saskatchewan Applied Science Technologists and Technicians
Water Main	certifying a water main design plan	a person who is a professional technologist pursuant to <i>The Saskatchewan Applied Science Technologists and Technicians Act</i> and who has 8 years of experience in the area of work to be performed that is recognized by the Saskatchewan Applied Science Technologists and Technicians



## APPLICATION TO BE DESIGNATED AS A QUALIFIED PERSON

### SECTION A. CONTACT AND DESIGNATION INFORMATION:

**Registrant's Name:** \_\_\_\_\_ ☐ P.Tech. ☐ C.Tech. Registration No.: \_\_\_\_\_

Employer's name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Applicant's mailing address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (include area code): \_\_\_\_\_ Cell: \_\_\_\_\_

Email\*: \_\_\_\_\_

\* Generic email addresses are **not accepted** (i.e.: abcflowers@)

I hereby make an application to be designated as a Qualified Person in accordance with:

- ☐ *The Environmental Management and Protection Act, 2010*  
☐ *The Forest Resource Management Act*  
☐ *The Management and Reduction of Greenhouse Gases Act*

to provide services in the following area(s):

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as required by the following Chapter of the Saskatchewan Environment Code:

- ☐ **Corrective Action Plan** ☐ **Sewage Main** ☐ **Site Assessment**  
☐ **Hydrostatic Testing** ☐ **Water Main**

### SECTION B. MEMBERSHIP / REGISTRATION:

Please list and provide proof of any memberships / registrations which are relevant to this application:

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Please list any applications to a professional licensing body or association you have applied for:

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### SECTION C. QUALIFICATIONS:

Please attach your curriculum vitae (CV).

### SECTION D. ACADEMIC ACHIEVEMENTS:

Detail how and where you acquired the requisite skills and competencies (see Saskatchewan Environmental Code Chapter Qualified Person Core Skills and Competencies) for the activity you are applying for ministry-designated qualified person status.

Name and location of post-secondary education institution(s), attended (university, college, private career college, other)	Dates Attended		Title of degree, diploma, certificate (copies must be submitted)
	From	To	

**SECTION E. SUMMARY OF WORK EXPERIENCE – MINIMUM OF 8 YEARS REQUIRED:**

Dates of activity Month / Year	Name and address of workplace or institution	Activity	Indicate how you acquired the requisite skills and competencies for the activity you are applying for ministry-designated QP status

Additional information can be attached on a separate page(s).

**SECTION F. REFERENCES:**

Please submit the names and addresses of at least two professional references who can attest to the work experience, qualifications, discipline or occupation related to the activity in which you are applying to become a Qualified Person.

1. Reference's name: \_\_\_\_\_ Professional Designation (if applicable): \_\_\_\_\_  
Employer's name: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Employer's mailing address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone (include area code): \_\_\_\_\_ Cell: \_\_\_\_\_  
Work Email\*: \_\_\_\_\_  
\* Generic email addresses are **not accepted** (i.e.: abcflowers@)

2. Reference's name: \_\_\_\_\_ Professional Designation (if applicable): \_\_\_\_\_  
Employer's name: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Employer's mailing address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone (include area code): \_\_\_\_\_ Cell: \_\_\_\_\_  
Work Email\*: \_\_\_\_\_  
\* Generic email addresses are **not accepted** (i.e.: abcflowers@)

**SECTION G. APPLICANT'S DECLARATION AND SIGNATURE:****I DECLARE THAT:**

- I have not been disciplined or had a licence restriction in the past by any professional licensing body or association, either as an individual or as a corporate officer, nor, to the best of my knowledge, is there an investigation, disciplinary action or licence restriction currently pending against me, either as an individual or as a corporate officer.*
- I have the skills and competencies required for the purposes as described in Section A.*
- I am aware that this application, and any additional information submitted, is deemed to be public information, unless otherwise prescribed.*
- I am aware that the identification of a person as a qualified person does not entitle that person to engage in an activity if that activity is within the exclusive scope of practice of a profession and that person is not a member of that profession.*
- I consent to an authorized representative of Technology Professionals Saskatchewan verifying the information included in this application including contacting my references to verify that the information provided herein is true and correct.*
- I solemnly declare that the statements made and the information provided in this application are true and correct. I acknowledge that any false statement or false information on this form or relating to any document in support of this application, including concealment of any material fact, may be found to be contrary to The Environmental Management and Protection Act, 2010; or The Forest Resource Management Act; or The Management and Reduction of Greenhouse Gases Act; and could result in:*
  - prosecution;*
  - imposition of an administrative penalty;*
  - a complaint to the Technology Professionals Saskatchewan Investigation / Discipline Committee(s);*
  - denial or revocation of my professional designation.*

Date: \_\_\_\_\_  
MONTH DAY YEAR

\_\_\_\_\_  
**Registrant's Signature**

**NOTE: If you are unable to sign declaration Section G.1. above; please enclose an explanation in a sealed envelope marked "confidential".**