



IN PROVINCE EMPLOYMENT OPPORTUNITIES POSTING POLICY

The following conditions will apply to all employers wishing to post employment opportunities on TECHNOLOGY PROFESSIONALS SASKATCHEWAN website:

- All employment advertisements must stipulate the following:
 - diploma (certificate) in name of discipline. (*Discipline types: Architectural, Biotechnology, Chemical, Civil, CAD/CAM, Engineering Design and Drafting, Computer, Electrical, Electronics, Environmental, Geomatics, Instrumentation, Mechanical, Telecommunications, Water Resources*) from a program recognized by TECHNOLOGY PROFESSIONALS SASKATCHEWAN, or equivalent.
- Candidates will have, or will immediately obtain and maintain registration with TECHNOLOGY PROFESSIONALS SASKATCHEWAN.
- Postings will be \$100.00 each, payable via VISA or Mastercard, and due upon posting. An invoice will be emailed to the employer along with a link to the posting on TECHNOLOGY PROFESSIONALS SASKATCHEWAN website.
- All employment advertisements will automatically be removed from the site on the closing date stated unless the employer contacts TECHNOLOGY PROFESSIONALS SASKATCHEWAN office and requests an extension 5 days prior to the closing date. Postings that do not stipulate a closing date will be posted for 30 days. Reposting the advertisement will result in an additional posting fee of \$100.00.
- Once posted, TECHNOLOGY PROFESSIONALS SASKATCHEWAN will notify the employer that their ad has been placed on TECHNOLOGY PROFESSIONALS SASKATCHEWAN website and provide them with a link to the posted ad. It is the responsibility of the employer to check their advertisement and notify TECHNOLOGY PROFESSIONALS SASKATCHEWAN of any required changes.
- Postings must be submitted electronically in Word or InDesign format. Company logos must be provided in JPG or PNG format with a minimum resolution of 150 pixels/inch to allow for adjustment. Camera ready PDF files will be accepted, but may require editing at the discretion of the TECHNOLOGY PROFESSIONALS SASKATCHEWAN.

All employment advertisements are subject to space availability; and subject to approval by the Marketing Committee, and the Board of Directors.

Out of province employers looking to post an employment opportunity, please contact TECHNOLOGY PROFESSIONALS SASKATCHEWAN for information.

Thank you for your interest in posting your employment opportunity on our website.

Please send your information in the requested format to:
TECHNOLOGY PROFESSIONALS SASKATCHEWAN Employment Postings
363 Park Street
Regina SK S4N 5B2
Email: admin@tpsk.ca