MAURICE M. ZIMMERMAN, A.Sc.T. EXCELLENCE IN TECHNICAL INSTRUCTION AWARD

NOMINATION GUIDELINES AND CRITERIA

The objective of this Award is to publicly showcase a technical instructor who has demonstrated an outstanding level of professionalism and excellence in making a significant contribution to the study of technology.

Nominations must be members of SASTT. The Award is open to active (employed full – or part-time in an applied science/engineering technology program recognized by SASTT) or retired instructors.

In order for the SASTT Awards Committee to effectively evaluate competing nominations, the nominator must supply sufficient detail. To assist nominators in producing a complete and thorough package, the following guidelines can be followed:

1. **Cover letter:** to include the full name, professional designation, and address of the nominee; confirmation that the nominee has been told about the nomination; a general statement of why the nomination is being made, such as:

   *We are pleased to provide this nomination for “Kelly Teacher” for the Maurice M. Zimmerman, A.Sc.T. Excellence in Technical Instruction Award in recognition of the significant contribution he / she has made to the students and department of Instrumentation Engineering Technology.*

   This should be followed with a list or table of contents of the backup materials being provided.

2. **Testimonials:** letters from students, supervisors and co-workers that attest to specific technical ability, creativity or specialized knowledge for which the nominee is being recognized. These should individually or collectively address the criteria the SASTT Awards Committee will evaluate which are:

   - technical ability
   - leadership
   - professionalism
   - creativity / innovation
   - level of department technical knowledge
   - community involvement
   - importance to the institution

3. **Technical documentation:** This can be in the form of brochures or other materials depicting courses for which the nominee is responsible or to which the nominee has contributed. It can also include published articles about the nominee and / or the technology contributed to by the nominee for the institution’s success. **SASTT will not publish any detail of application package documentation without the explicit consent of the nominator and nominee.**

4. **Supporting documentation:** Statements and / or certificates demonstrating community involvement (i.e., amateur sports coaching, community league leadership, community volunteerism); on-going professional development; professional and personal social activities.

The successful nominee for the Maurice M. Zimmerman, A.Sc.T. Excellence in Technical Instruction Award will be an individual who deserves the admiration and respect of the general public and a member of SASTT.

The nominator of a successful candidate for the Maurice M. Zimmerman, A.Sc.T. Excellence in Technical Instruction Award will receive a ticket to the SASTT Annual Awards event as compensation for the time and effort put into creating a complete, thorough nomination package.
MAURICE M. ZIMMERMAN, A.Sc.T. EXCELLENCE IN TECHNICAL INSTRUCTION AWARD

NOMINATION FORM

PLEASE FILL IN THIS DOCUMENT AND E-MAIL IT TO: admin
ATTACH ALL SUPPORTING DOCUMENTS TO YOUR EMAIL – ACCEPTABLE FORMATS INCLUDE: WORD, PDF, JPG, TEXT

NOMINEE INFORMATION

NOMINEE’S Name: __________________________ SASTT Member # (mandatory): ______________

Apartment/Suite No.: ______ Street: ___________________________ P.O. Box #: ______________

City/Town: __________________________ Province: __________________________ Postal Code: ______________

Telephone (include area code): Residence: __________________________ Cell: __________________________

Email*: __________________________ *Generic email addresses are not accepted by SASTT (ie: abcflowers@)

NOMINATOR INFORMATION

NOMINATOR’S Name: __________________________ SASTT Member # (mandatory): ______________

Apartment/Suite No.: ______ Street: ___________________________ P.O. Box #: ______________

City/Town: __________________________ Province: __________________________ Postal Code: ______________

Telephone (include area code): Residence: __________________________ Cell: __________________________

Email*: __________________________ *Generic email addresses are not accepted by SASTT (ie: abcflowers@)

INTRODUCTION

This person deserves to receive the Maurice M. Zimmerman, A.Sc.T. Excellence in Technical Instruction Award for the following reasons:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Date: ____________ ____________ ____________ Nominator’s Signature: __________________________

MONTH     DAY     YEAR
NOTE: Include as much information as you feel is appropriate along with this nomination. Some or all of the criteria listed below will be used by the SASTT Awards Committee in determining recipients for awards. The Awards Committee reserves the right to decline issuing an award if no suitable recipient is identified.

When submitting your nomination for the Maurice M. Zimmerman, A.Sc.T. Excellence in Technical Instruction Award, please include documentation that addresses the criteria below (to a recommended maximum of 25 pages):

<table>
<thead>
<tr>
<th>ASSESSMENT FACTORS</th>
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<tbody>
<tr>
<td>Level of Knowledge (theoretical)</td>
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<tr>
<td>Technical ability (ability to relate theory to practical applications)</td>
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<tr>
<td>Creativity/Innovation</td>
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<tr>
<td>Professionalism</td>
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<tr>
<td>Importance to the institution/department</td>
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<tr>
<td>Community involvement</td>
</tr>
<tr>
<td>Leadership</td>
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</tbody>
</table>

NOMINATION CHECKLIST

☐ Cover letter from nominator
☐ Testimonials/letters of support
☐ Technical documentation
☐ Supporting documentation

You can help SASTT’s Awards Committee by sending all nomination information in one package. This will ensure that the entire submission is received and reviewed in a timely manner.

If you have any questions about your submission, please contact the SASTT office at: admin or call 306-721-6633

SASTT ... Representing the Technology Professionals in Saskatchewan